

Tools for Schools Phase II - Indoor Air Quality

Follow-up Action Plan for Site Based



Maplewood Elementary

2741

79.2 67.5 465

Principal: Ms. Karla Gary-Orange

Walkthrough Date: 3/15/2005

Temp RH Co2
Outside Measurements

Room	Priority	Responsible	Response	Recommendation
110	2	Site Based	Ceiling tiles stained and bulging.	Facilities serviceperson to replace stained ceiling tiles.
110	2	Site Based	Floor is stained/worn in various areas..	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.
110	3	Site Based		Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.
112	3	Site Based	Temperature was acceptable at the time of assessment.	Facilities serviceperson should monitor this room.
114	2	Site Based	Several stained ceiling tiles.	Facilities serviceperson to replace stained ceiling tiles.
114	3	Site Based		Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.
115	2	Site Based	Dust observed on ceiling tiles at supply register at the time of assessment.	Facilities serviceperson to clean ceiling tiles.
115A	2	Site Based	Stained ceiling tiles.	Facilities serviceperson to replace stained ceiling tiles.
115A	2	Site Based	Environmental parameters were not within acceptable range at the time of assessment..	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.
115B	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
115B	2	Site Based	Temperature was acceptable at the time of assessment.	Facilities serviceperson should monitor this room.
115B	2	Site Based	Room serves as network hub which is apparent cause of warm conditions.	Facilities serviceperson should monitor this room.
115B	3	Site Based		Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.

Room	Priority	Responsible	Response	Recommendation
115B	3	Site Based		Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.
116	2	Site Based	Several stained ceiling tiles. Ceiling tiles appear bowed and have heavy dust impaction.	Facilities serviceperson to replace stained and damaged ceiling tiles.
116	2	Site Based	Temperature was acceptable at the time of assessment. Occupant advised that temperature fluctuates.	Facilities serviceperson should monitor this room.
116	3	Site Based		Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.
116	3	Site Based		Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.
117	2	Site Based	Ceiling tiles appear bowed and have heavy dust impaction.	Facilities serviceperson to replace damaged ceiling tiles.
117	2	Site Based	No signs of water intrusion under sink. Area under sink needs to be cleaned.	Site based administration should address general cleanliness with facility serviceperson staff.
117	3	Site Based		Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.
118	2	Site Based	No signs of water intrusion under sink. Area under sink needs to be cleaned.	Site based administration should address general cleanliness with facility serviceperson staff.
118	2	Site Based	Floor tile is dirty and discolored in various areas.	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.
118	3	Site Based		Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.
118B	2	Site Based	Stained ceiling tiles.	Facilities serviceperson to replace stained ceiling tiles.
118C	2	Site Based	Damage to wall behind dryer. Custodian indicated the paint crew has a work order to repair. Dust on ceiling tiles.	Facilities serviceperson to follow up on work order for wall and clean or replace ceiling tiles as appropriate.
118C	2	Site Based	No signs of water intrusion under sink. Area under sink needs to be cleaned.	Site based administration should address general cleanliness with facility serviceperson staff.
118D	2	Site Based	Hole in one of the ceiling tiles.	Facilities serviceperson to replace damaged ceiling tiles.

Room	Priority	Responsible	Response	Recommendation
118D	3	Site Based		Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.
118E	3	Site Based		Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.
119	2	Site Based	Temperature was low at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.
119	2	Site Based	Temperature was low at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.
120	2	Site Based	Stains on floor (from Mastic).	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.
120	2	Site Based	Temperature was acceptable at the time of assessment. Occupant advised that temperature fluctuates.	Facilities serviceperson should monitor this room.
120	3	Site Based		Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.
121	2	Site Based	Stains on floor (from Mastic).	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.
121	2	Site Based	Temperature was low at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.
122	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
122	2	Site Based	Temperature was low at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.

Room	Priority	Responsible	Response	Recommendation
122	3	Site Based		Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.
123A	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
123A	2	Site Based	Stains on floor (from Mastic)	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.
123A	2	Site Based	Temperature was acceptable at the time of assessment. Occupant advised that temperature fluctuates.	Facilities serviceperson should monitor this room.
123A	3	Site Based		Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.
125	2	Site Based	Stains on floor (from Mastic).	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.
126	2	Site Based	One stained ceiling tile.	Facilities serviceperson to replace stained ceiling tiles.
126	2	Site Based	Temperature was low at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.
127	1	Site Based	No leaks identified. Non-approved chemicals, scented cleaners or air fresheners found under sink at the time of assessment.	Facilities serviceperson to remove all non-approved chemicals, scented cleaners or air fresheners from the room.
127	2	Site Based	Temperature was low at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.
127	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
128	2	Site Based	Temperature was low at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.
128	2	Site Based	Dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.

Room	Priority	Responsible	Response	Recommendation
128	3	Site Based		Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.
129	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
129	2	Site Based	Stains on floor (Mastic).	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.
130	2	Site Based	Stains on floor (Mastic)	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.
130	2	Site Based	Dust observed on ceiling tiles at supply register at the time of assessment.	Facilities serviceperson to clean ceiling tiles as appropriate.
130	2	Site Based	Temperature was low at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.
130	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
130	3	Site Based		Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.
131	2	Site Based	Temperature was low at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.
131	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
131	2	Site Based	Stains on floor (Mastic).	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.
132	2	Site Based	Temperature was low at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.
132	3	Site Based		Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.

Room	Priority	Responsible	Response	Recommendation
136	2	Site Based	Stains on floor (Mastic).	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.
136	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
138	2	Site Based	Temperature was low at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.
138	2	Site Based	Stains on floor (Mastic).	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.
138	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
138	2	Site Based	Dust on ceiling tiles near air supply vents. One stained ceiling tile (Northwest corner).	Facilities serviceperson to clean ceiling tiles near supply vents and replace stained ceiling tile.
140	2	Site Based	Temperature was low at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.
140	2	Site Based	Dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
140	3	Site Based	Signs of previous water intrusion. Appears to be corrected.	Facilities serviceperson should monitor this room.
141	2	Site Based	Room is adjacent to art room. Possible kiln odor.	Evaluate kiln room to ensure that exhaust is adequate and vent is operating when kiln is in use.
142	2	Site Based	Temperature was low at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.
144	2	Site Based	Dust observed on supply register at the time of assessment.	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.
144	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
144	3	Site Based		Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.

Room	Priority	Responsible	Response	Recommendation
144	3	Site Based		Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.
144A	2	Site Based	Slight dust observed on supply/return registers at the time of assessment.	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.
145A	2	Site Based	Slight dust observed on supply/return registers at the time of assessment.	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.
151A	2	Site Based	Stains on floor (Mastic).	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.
151A	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
152	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
152	2	Site Based	Dust and dirt accumulation on floor.	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.
152A	3	Site Based		Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.
154	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
154	2	Site Based	Stains on floor (Mastic).	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.
156	2	Site Based	Dust and dirt accumulation on floor.	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.
164	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
164	2	Site Based	Several bowed ceiling tiles which suggest previous humidity issues. Several dusty ceiling tiles around supply vents. Speaker wire hanging from ceiling.	Facilities serviceperson should clean ceiling tiles as appropriate and remove wire.
164	3	Site Based		Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.
201/202	2	Site Based	Dust and debris identified in shower at the time of assessment.	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.
201/202	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.

Room	Priority	Responsible	Response	Recommendation
279C	2	Site Based	Odor detected. Room was recently painted and odor may be related to paint.	Facilities serviceperson should monitor this room.
279C	3	Site Based		Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.
279C	3	Site Based		Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.
348V	2	Site Based	No leaks identified. Signs of previous water intrusion as evidenced by stained ceiling tiles.	Facilities serviceperson to replace stained ceiling tiles.
348V	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
348V	2	Site Based	Stains on tile (Mastic).	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.
348V	3	Site Based		Site based administration is encouraged to communicate all known student allergies to the appropriate personnel in order to modify classroom activities/conditions when necessary.
401	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
402	2	Site Based	Dust and dirt accumulation on floor.	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.
403	2	Site Based	Dust and dirt accumulation on floor.	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.
404	1	Site Based	Excessive dust observed on return register at the time of assessment.	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.
404	2	Site Based	Dust and dirt accumulation on floor.	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.
404	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
501	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
504	2	Site Based	Dust and dirt accumulation on floor.	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.
504	2	Site Based	Slight dust observed on supply/return registers at the time of assessment.	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.
850	2	Site Based	Dust and dirt accumulation on floor.	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.

Room	Priority	Responsible	Response	Recommendation
852	2	Site Based	Dust observed on supply register at the time of assessment.	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.
856	2	Site Based	Dust and dirt accumulation on floor.	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.
857	2	Site Based	Dust and dirt accumulation on floor.	Facilities serviceperson to thoroughly clean and sanitize with District approved germicidal cleaner.